

St. Lawrence County Government
Position Advertisement Form

St. Lawrence County Department of Social Services is in search of:

Medical Services Supervisor

Salary: \$61,192 with excellent benefits as described below

Benefits: Generous vacation and sick time allowance, Public Service Loan Forgiveness eligibility and the option to enroll in the St. Lawrence County's health insurance or opt out of the insurance and receive a buyout in the amount of \$2,000 for single coverage or \$4,000 for family.

Duties of the position: This position involves responsibility for administering the Medical Services programs of the Department of Social Services. The incumbent plans, organizes, and directs programs which provide financial maintenance, treatment and professional services to eligible persons including various Medicaid Programs, Long Term Care, and Child/Teen Health. The work is performed under the administrative supervision of the Commissioner of Social Services with wide leeway allowed for the use of independent judgment in carrying out work activities. The incumbent does related work as required and exercises supervision over the work of professional, paraprofessional, and clerical staff.

MINIMUM QUALIFICATIONS: Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree and five (5) years of social casework or nursing experience, two (2) years of which must have been in a supervisory position.

Additional Employment Information: **This is a provisional appointment. The successful applicant will need to take a civil service examination and score within the top three interested candidates in order to be permanently appointed.**

Applications accepted until the position is filled. Send application to:

St. Lawrence County Human Resources Office
48 Court Street
Canton, NY 13617

Applications can be obtained from the St. Lawrence County's website,
<https://stlawco.org/Departments/HumanResources> or by contacting Human Resources

(315)379-2210.

AA/EEO

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