

ST. LAWRENCE COUNTY GOVERNMENT

There is an anticipated vacancy in the St. Lawrence County Office of the County Attorney for an

Assistant County Attorney

Base Salary: Salary range of \$74,663 -\$104,960 with excellent benefits

Duties of the Position: This is professional legal work involving responsibility for providing counsel and related legal services as directed by the County Attorney pursuant to County Law § 502. The work is performed under the general direction of the County Attorney, who reviews work through conferences and reports for results obtained. Supervision by the successful applicant may be exercised over the work of clerical assistants assigned in relation to the work to be performed.

The St. Lawrence County Office of the County Attorney is accepting applications for an Assistant County Attorney who would represent the County, the various Departments of the County, and the employees of the County as directed by the County Attorney. The successful applicant will be primarily focused in the representation of the Department of Social Services. The duties include representing the Department in proceedings protecting children and adults, matters involving child support and related work as required. The attorney in this position will address a variety of legal issues, appear in court, and prepare petitions, motions, discovery replies, appellate briefs, and other documents for filing. Recently admitted attorneys are encouraged to apply. Salary range of \$74,663 -\$104,960 with generous benefits and Public Service Loan Forgiveness eligibility.

MINIMUM QUALIFICATIONS: Admission to the New York State Bar.

Additional Employment Information: This position will require a criminal background check and fingerprinting. The St. Lawrence County Office of the County Attorney is located in Canton, New York, about 20 miles from the St. Lawrence River and Canadian border, and just west of the Adirondack Mountains. St. Lawrence University and SUNY Canton are both located in Canton, and Clarkson University and SUNY Potsdam are located in nearby Potsdam, New York.

Application Deadline: Letters of interest, writing samples, resumes, and applications will be accepted on a continuous basis by:

Office of the County Attorney
St. Lawrence County
48 Court Street
Canton, NY 13617

Applications can be obtained from the St. Lawrence County Human Resource's webpage:

<https://www.stlawco.org/Departments/HumanResources> or by contacting Human Resources (315)379-2210. **AA/EEO**