



STATE OF NEW YORK
UNIFIED COURT SYSTEM
COUNTY OF HAMILTON
COUNTY, FAMILY & SURROGATE'S COURT
COUNTY OFFICE BUILDING
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JUDGE

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NATASHA M. GADWAY
SECRETARY

Memorandum (Amended as of 1/3/20)

To: Pistol Permit/Amendment Applicants
From: Hon. Tatiana Coffinger, Pistol Licensing Officer
Date: January 2, 2020
Re: Qualifications for Pistol Permits/Amendments in St. Lawrence County

As the Pistol Licensing Officer appointed for the calendar year of 2020, and upon meeting with the stakeholders involved with pistol permit licensing and amendments in St. Lawrence County, the following policies will be instituted beginning on January 1, 2020 and continuing until December 31, 2020 or until otherwise modified.

New Permits

Based upon Article 400 of the NYS Penal Law, any resident of St. Lawrence County who otherwise qualifies following a required background investigation and has completed a NRA approved Pistol Safety Course (or a Type 1 classroom safety course provided by a Sheriff's Department) completed within five (5) years PRIOR to the application shall be entitled to a pistol permit without restrictions. *The St. Lawrence County Sheriff's Department does not currently provide this course. Active duty or retired law enforcement or military personnel who have had firearms training are exempt from the course requirement with proper documentation. Applicants who fail to complete the NRA approved course within five years PRIOR to the application may still be entitled to a pistol permit with restrictions for hunting and target shooting only. All applicants are encouraged to take the NRA approved course before submitting the application for a new permit.

A "resident" is someone who lives full-time in a dwelling (with proof of utilities, rental agreement, insurance) or who owns real property and pays taxes thereon. Leaseholds and members of camps with leases are not residents.

An applicant must provide four (4) character references who reside within St. Lawrence County together with the application. Character references must not be relatives or family members.

Modification of Existing Permits

Current St. Lawrence County pistol permit holders with restrictions may apply for the removal of the restrictions upon the following criteria:

- Must have had the current pistol permit with restrictions for a period of one (1) year or more;
- Must not have had any suspensions or revocations within the last ten (10) years;
- Must complete the NRA approved Pistol Safety Course (or a Type 1 classroom safety course provided by a Sheriff's Department) within the previous five (5) years of this application for review;
- Must complete the application review form (see attached).

Amendments

Co-registration of any and all pistols will only be allowed for new amendments as follows:

- Spouses residing in the same household, provided they both have current pistol permits
- An adult child residing in the same household as a parent
- No more than two (2) people can be co-registered to the same pistol and both must be residents of the same address.