

St. Lawrence County Government
Position Advertisement Form

St. Lawrence County Public Health Department is in search of:

Public Health Program Aide

Salary: \$37,591 with excellent benefits.

Work of this class is designed to relieve the Public Health department's professional staff of a variety of clerical and program details. Work requires familiarity with the organization and operation of the agency and applicable rules and regulations. An employee works under general supervision with some independence in the execution of details of the work. The incumbent does related work as required.

MINIMUM QUALIFICATIONS: Graduation from high school, possession of a high school equivalency diploma or possession of an Individual Education diploma and three (3) years preventive/health focused clerical experience in a responsible clerical position which shall have included public contact work as one of the major functions of the job.

Applications accepted until position has been filled. Send application to:

St. Lawrence County Human Resources Office
48 Court Street
Canton, NY 13617

Applications can be obtained from the county's website, www.slcpersonnel.org or by contacting the Human Resources Office at (315) 379-2210.

AA/EEO