

St. Lawrence County Government
Position Advertisement Form

St. Lawrence County Public Health Department is in search of a:

Public Health Emergency Preparedness Coordinator

Starting Salary: \$52,984

This administrative position is primarily responsible for the development, implementation and evaluation of the St. Lawrence County Public Health Department's emergency preparedness activities. In addition, this position coordinates and directs the development of the various health education services and promotional presentations provided to the public, schools, community groups and organizations relevant to public health preparedness planning and response. The work is performed under the general direction of the Director of Preventive Services with wide leeway allowed for the use of independent judgment in carrying out the details of the work. The incumbent in this position may be required to work/be "on call" evenings and weekends. Does related work as required.

Minimum Qualifications: Either

- A) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Public Health or in one of the health sciences or a closely related field **AND** one (1) year of experience in planning, implementing, coordinating or administering a health-related program; **OR**
- B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Public Health or in one of the health sciences or a closely related field **AND** two (2) years of experience in planning, implementing, coordinating or administering a health-related program.

SPECIAL REQUIREMENT: A current, valid New York State driver's license and accessibility to an automobile for business use will be required.

Additional Employment Information: This is a provisional appointment. The successful applicant will need to take a civil service examination and score within the top three interested candidates in order to be permanently appointed.

Application accepted until position has been filled. Send application/resume to:

St. Lawrence County Human Resources Office
48 Court Street
Canton, NY 13617

Applications can be obtained from the county's website, www.slcpersonnel.org or by contacting the Human Resources Office at (315)379-2210.

AA/EEO