

YOUTH SERVICES ADVISORY BOARD
11-29-07 Meeting Minutes (Approved)

AGENDA ITEM	DISCUSSION	ACTION
<p>Call to Order 3:39 p.m.</p> <p>Attendance</p> <ul style="list-style-type: none"> • YSA Membership • Others: 		<p>Members Present: Ann Adams, Ruth Ayen, Sam Bastien, Jim Connor, Jim Davis, Elizabeth Kirnie, Sarah Paddock, JoHanna Powell Bill Serafin, Patrick J. Turbett, Joanne Sevick, David Valois, Dianne Wilby Lisa Bartalo</p>
<p>Minute Approval – 10-25-07 Meeting</p> <p>Motion to Approve Second</p>	<p>Minute correction for on Page 2 under the Sub-Committee report change GEPRA (Government ??? Recognized Performance???) to Government Performance Reporting.</p>	<p>Ann Adams motioned to approve the 10-25-07 minutes once corrections were made for the 10-25-07 meeting.</p> <p>Elizabeth Kirnie 2nd the motion to approve the minutes for the 10-25-07 meeting.</p> <p>10-25-07 minutes approved.</p>
<p>Sub-Committee Report</p> <p>Program Evaluation</p>	<p>Members present were given a hand-out of the draft copy of a Youth Service Advisory (YSA) Board Program Quarterly Self Report to look over and make suggestions.</p> <p>On the Parent Involvement piece do not have a rubric possibly have the total # of parental contacts during the program and the % of parent attendance during the program.</p> <p>Academic improvement. Get the GPA at the closest marking period to when the quarterly report will be submitted. This would be done for each individual and you would be able to note the change each quarter.</p>	<p>Joanne Sevick will work through updating the draft copy of the evaluation form and will then forward it to the committee members to review. Will also bring this form to the next meeting for further discussion.</p>

<p>Sub-Committee Report (continued)</p>	<p>Also have the % of students improving which you could get from when they enter until the report is completed.</p> <p>For attendance do the total # of enrolled participants, the number of participants that are attending school and the % of participants attending. Look for improvement of in school attendance.</p> <p>Discipline Referrals look at the # of out of school suspensions with the # of days the participant was suspended. This would be to see if the number of suspensions is decreasing. Looking to see a change in the disruptive behavior.</p> <p>Evaluation - Program specific measures for each program. Use the information they already have as an evaluation tool.</p>	
<p>New Business</p>	<p>Karen Richmond called and spoke with Dianne Wilby. Ms. Richmond stated that the WINGS Program will be starting in Massena and Potsdam in January 2008. They have also found interest in the area for Big Brothers Big Sisters. They are going to expand the Big Brother Big Sister Program into St. Lawrence County as they feel there is a need.</p>	
<p>Next Meeting</p> <p>Meeting Adjourned</p>	<p>Next Meeting will be in January.</p>	<p>January 9, 2008 from 3:30 p.m. to 5:00 p.m. will be the next meeting. Joanne Sevick will email everyone to let them know where the meeting will be held.</p> <p>Meeting Adjourned at 4:22 p.m.</p>

YSA/Minutes (Approved)/ 11-29-07