

**YOUTH SERVICES ADVISORY BOARD**  
**10-25-07 Meeting Minutes (Approved)**

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<p><b>Call to Order 3:36 p.m.</b></p> <p><b>Attendance</b></p> <ul style="list-style-type: none"> <li>• YSA Membership</li> <li>• Others:</li> </ul>	<p>Membership introductions for new attendees.</p> <p>Captain Danielle Kent from S.T.A.R. was introduced.</p>	<p>Members Present: Ann Adams, Ruth Ayen, Sam Bastien, Sallie Brothers, Jim Connor, Jim Davis, Gail Gotham, Elizabeth Kirnie, Sarah Paddock, Bill Serafin, Patrick J. Turbett, Joanne Sevick, David Valois, Lisa Bartalo</p> <p>New Attendees: Captain Danielle Kent</p>
<p><b>Minute Approval – 9-27-07 Meeting</b></p> <p>Motion to Approve Second</p>	<p>Minute correction for Behavioral Network Website- <a href="http://www.northcountrynetworkofcare.org">www.northcountrynetworkofcare.org</a> ; add Sarah Paddock in the action box under attendees; correct Elizabeth Kirnie’s last name from Kirney to Kirnie in the action box under attendees; under the action box for approval to the minutes add an s on Sally Brothers last name so it is Brothers not Brother.</p>	<p>David Valois motioned to approve the 9-27-07 minutes once corrections were made for the 9-27-07 meeting.</p> <p>Elizabeth Kirnie 2<sup>nd</sup> the motion to approve the minutes for the 9-27-07 meeting.</p> <p>9-27-07 minutes approved.</p>
<p><b>Sub-Committee Report</b></p> <p>Program Evaluation Sub-Committee</p>	<p>Members present were given a hand-out of the Program Evaluation Sub-Committee Meeting non-approved minutes for their October 9, 2007 meeting to read over.</p> <p>There was some discussion of what the Program Evaluation Sub-Committee had been working on as far as things they would like to see on the Program Evaluations that will be used by the Programs involved. The Sub-Committee is looking at the Hope Scale to help them come up with an evaluation. The Sub-Committee felt the Hope Scale was appropriate to use to help them come up with an evaluation.</p>	<p>Patrick Turbett will get a list of the standards together for the next meeting.</p> <p>The Program Evaluation Sub-Committee will have another meeting. The next Program Evaluation Sub-Committee meeting will be on November 15<sup>th</sup> from 3:30 p.m. to 5:00 p.m. Joanne Sevick will let the Program Evaluation Sub-Committee members know where the meeting will be held.</p>

<p><b>Sub-Committee Report (continued)</b></p>	<p>The Sub-Committee has already decided on a few outcomes they feel should definitely be on the program evaluations. They are 1. Parent Involvement, 2. Academic Improvement, 3. Attendance, 4. Discipline Referral. They could get the information from the schools as they keep records of this data.</p> <p>It was suggested that the evaluation be for a full year not just from the beginning of a school year to the end of the school year.</p> <p>It was also suggested that a pre program evaluation and a post program evaluation be done.</p> <p>The question was brought up as to what the purpose of the evaluation was? It is believed the purpose of the evaluation is that the Board of Legislators would like some feedback on as to whether or not the investments they have made are worthwhile.</p> <p>How would you measure whether the program is successful or not? The success would be measured by seeing if the issue the youth was being sent to the program for has improved.</p> <p>The Sub-Committee would like to know where the Board would like them to go with the evaluation.</p> <p>Schools do a lot of measures already the Sub-Committee should pick a few of those to use. It was also suggested that you could keep track of youth through the Government Performance Reporting once they have gone through the program by using the measures from the schools.</p>	
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	Another important variable to look at for the evaluations is counting the number of drop outs as well as the youth that have completed the program so you have an accurate count.	
<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<p><b>Unfinished Business</b></p> <p>SPOA Continued...</p> <p>SPOE &amp; SPOA</p> <ul style="list-style-type: none"> <li>• Single Point of Entry – Jefferson Cty Model</li> <li>• Single Point of Access Referral Form</li> </ul> <p>Peabody Treatment Progress Battery (PTPB) Assessment</p>	<p>Karen Richmond - kept her on the agenda as it was the hopes of the board that she would speak to the board regarding the Jefferson County Model of Single Point of Entry. Karen was not present.</p> <p>Sarah Paddock - One SPOA process would work. A SPOA Committee could be set up or the one that Sarah Paddock has could also be a possibility. If a school district has someone they want to recommend to a program they could go to a committee meeting.</p> <p>The idea of the SPOA is to bring many different people and or programs together so they can decide which program would be best for the youth.</p> <p>Some schools only buy into certain programs but there are also other programs that would not cost the school anything and they can refer youth to one of those as well.</p> <p>Schools need to be made aware of the SPOA process. SPOA eligible age is 5-18 but there are special circumstances for younger or older youth.</p>	
<p><b>New Business</b></p> <p><i>2005 Prevention Needs Assessment Survey for SLC 2001-2005</i></p>	<p>Joanne Sevick printed off the CTC survey results for 2005 for any of the committee members who are interested in having a copy. She can also email them if anyone would like her to. Ann Adams stated that the new updated CTC survey should be coming out in the near future.</p>	<p>Captain Danielle Kent brought the S.T.A.R Program Report for 10/15/07 for the committee members to look at. Captain Danielle Kent went over what was in the report with the members that were present at this meeting.</p>

	<p>Bill Serafin brought a book called Stress Inoculation as a possible tool that might fit in. This book is a nice approach to give children of any age coping skills no matter what program they are in. It teaches them problem solving skills. It could be worked into a program if they choose.</p> <p>The question was asked when the evaluation form should be done. There is still time to get this done.</p> <p>At the moment the only program that is up and running is the S.T.A.R. Program. Not sure when the other programs will be up and running by. Jim Davis stated that the WINGS program should be up and running by next year.</p>	
<p><b>Next Meeting</b></p> <p>Meeting Adjourned</p>		<p>November 29, 2007 from 3:30 p.m. to 5:00 p.m. Joanne Sevick will notify the committee members as to where this meeting will be held.</p> <p>Meeting Adjourned at 4:50 p.m.</p>

YSA/Minutes (Approved)/ 10-25-07